



# The Great Pumpkin Patch - Vendor Application

Saturday, October 11<sup>th</sup> & Sunday, October 12<sup>th</sup>, 2014

12:00 pm – 5:00 pm (both days)

Business/Organization Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Sales Tax ID # or Nonprofit # \_\_\_\_\_

Email Address \_\_\_\_\_

## **Booth Type (Both days)**

\_\_\_\_\_ Non-Profit Organization - \$50.00      \_\_\_\_\_ For-Profit/Merchandise Vendor - \$100.00      \_\_\_\_\_ Food Vendor - \$300.00

\*Booth /Trailer size \_\_\_\_\_ (10 x 10 spots preferred)

I plan to (please circle all that apply):    Sell food or merchandise    /    Hand out information    /    Pass out giveaways    /    Collect donations

***\*Please note: Food vendors will need to provide one healthy food option less than 300 calories at their booth/trailer.***

## **Payment Method (please check one):**

☐ Check (enclosed): \$ \_\_\_\_\_ Make checks payable to "Frederick County Treasurer"

☐ Credit Card:    ☐ Visa    ☐ MasterCard    ☐ Discover

Card Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Expiration Date: \_\_\_\_/\_\_\_\_

Card Holder's Signature \_\_\_\_\_

## **Advertisement: Website**

All vendors that register for The Great Pumpkin Patch event will have their business/organizations name listed on the Frederick County Parks & Recreation website. If you prefer not to have your business/organization name listed please let me know.

## **Important Information**

- Application Deadline – **Friday, September 26th, 2014 (All vendor fees are non-refundable)**
- Set-up and check-in will take place between **8:00 am and 11:00 am** on **Saturday, October 11<sup>th</sup> & Sunday, October 12<sup>th</sup>**.
- The event will take place rain or shine
- All vendors are to have vehicles in the designated parking area and return by foot to their booths no later than 11:30 am. Booths should be completely set up by the start of the event (12:00 pm) and must remain open until The Great Pumpkin Patch officially closes at 5:00 pm.
- Vendors are responsible for bringing their own tables, chairs, shelter, etc. that they deem necessary.
- Vendor must agree to report sales revenues as may be required by State or Federal Regulations
- If you will be selling food, you must obtain a Frederick County Health Permit through the Health Department. This permit must be displayed at all times during the event.
- **Final event details including information about check-in, parking & booth placement will be sent via email**

***Release:*** By my signature below, I acknowledge that there are inherent risks and dangers associated with this special event and therefore, I hold Frederick County Commissioners and the Frederick County Division of Parks and Recreation harmless from all claims of injury, damage, or loss to the person, animal, or property including theft, or myself or any of my agents or employees. I hereby release the Frederick County Division of Parks and Recreation from all responsibility for theft or damage to any items involved with my booth operation.

***General Conditions:*** By signing below, I assume responsibility for enforcing with my business/organization all Frederick County Parks and Recreation vending information. I understand that there is no guarantee that I will make a profit. I agree to arrive by the designated set-up time and I will not dismantle my booth before the designated tear down time. I am aware that the event might be canceled for inclement weather, deemed only by Frederick County Parks and Recreation.

***Authorization for use of Photographic Likeness:*** I agree to allow Frederick County Parks and Recreation to take and utilize photos and video images of the above registered vendor for the purpose or promotion and publicizing of the Division's programs and/or events. If I prefer to not allow the above registered vendor to be photographed, I will call 301-600-1684 to register my request.

\_\_\_\_\_  
Contact Person's Signature

\_\_\_\_\_  
Date

**Mail this completed application & agreement to: Frederick County Parks and Recreation, Attn: The Great Pumpkin Patch, 355 Montevue Lane, STE 100, Frederick, MD 21702. Make checks payable to Frederick County Treasurer**  
**Questions? Contact Erin Kleintop at 301-600-2983 or at [ekleintop@frederickcountymd.gov](mailto:ekleintop@frederickcountymd.gov)**